

**School of Earth and Space Exploration**  
**Return-to-campus information (Summer 2020)**

GUIDELINES FOR SAFE RETURN TO CAMPUS RESEARCH INTENSIFICATION PLAN:

- Individual laboratories are responsible for developing, submitting for review, and adhering to their own specific protocols without contravening these general, minimum, guidelines.
- People should be in the labs only on an as-needed basis. As much work as possible should still be performed at home, i.e. literature review, data analysis, and writing. When you have finished your experiment/measurements/analyses, go home to write-up results, complete notebooks etc.
- Self-screen before coming to campus, monitor temperature, if exhibiting signs or symptoms of covid-19 infection, or if in doubt, stay home!
- Lab occupancy should be limited to those necessary to conduct the research. All lab occupants should complete the ASU *COVID-19: Work Well training* course at a minimum.
- Social distancing shall be maintained at all times. Lab occupancy should be limited to 7 persons per 1000 sq ft/93 sq. m (borrowed from Biodesign guidelines). Only one worker per piece of equipment at all times, such as balances, fume hoods, spectrometers, glove boxes, lab bench, etc. Each person should be given 6ft/2m of space around them. If necessary, implement rotating shifts. Face away from another lab occupant to pass by each other.
- Face coverings are required to be worn inside buildings at all times when in a space that is used by others.
- Hand sanitizer is to be provided at the entrance to all labs.
- Maintain hygiene practices that include washing hands with soap and water for 20 seconds, avoid touching face, cover mouth and nose when sneezing/coughing, cough/sneeze into elbow, keep work areas clean and wiped down with disinfectant, e.g. 70% ethanol or bleach. Clean your area before you leave for the day.
- Wherever possible, one door is designated as the entrance to the lab and a different door is designated as the exit. It is recognized, however, that this may not always be possible.
- Touch surfaces on shared equipment (e.g. keyboards, instruments, chairs, handles etc.) should be cleaned after use with approved disinfecting agents (<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>).
- It is good practice to sign in when entering the lab and sign out when leaving; please do so if at all possible.
- Take note of maximum occupancy guidelines in building common spaces such as kitchens, bathrooms, elevators etc.
- All meetings are zoom meetings, avoid in-person meetings.
- Nobody should work in a lab or come to campus if they are concerned for their safety (or for that of people at risk at home).